



HUNTSVILLE INTERNATIONAL AIRPORT ADDITIONAL ACCESS REQUEST FORM

BADGEHOLDER ACCESS REQUEST

Badgeholder Name: _____

Badge Number: _____

Date of Request: _____ Phone #: _____

Company/ Organization: _____

Requested Door(s)/Gate(s): _____

Justification for Access Request: _____
(must have a valid need) _____

AUTHORIZED SIGNATORY APPROVAL

(Print) Authorized Signatory

(Sign) Authorized Signatory

Date

AIRPORT AUTHORITY APPROVAL

APPROVED DISAPPROVED

A. _____
Chief of Public Safety / Facility Mgr. / Operations Mgr. Date

B. _____
Director of Operations Date

HMCAA ADMINISTRATION USE ONLY

- Verify Authorized Signatory Approval
- Verify Airport Authority Approval (Both A and B signatures required)
- Add requested access to badge on C*Cure System
- Notify badgeholder
- File Paperwork

Trusted Agent: _____ Date: _____